

**NATIONAL RURAL HEALTH MISSION, HARYANA, HEALTH DEPARTMENT,  
Paryatan Bhawan, Bay No.55-58, Sector 2, Panchkula**

**ADVERTISEMENT**

**Advt. No. NRHM/.....**

**Date of Advertisement:.....**

Walk in interview for filling up the following posts in the districts Ambala, Karnal and Panchkula of Haryana under Indira Bal Swasthya Yojna (IBSY) purely on contract basis and initially up to 31.03.2014 with details as mentioned below. Candidates will report at the respective District Civil surgeon's office as per the dates mentioned below for the concerned posts at 10:00 am sharp

<b>Name of Post</b>	<b>Honorarium</b>	<b>Academic Qualifications and required experience</b>	<b>Area of work</b>	<b>Date of interview</b>
<b>Ayurvedic/ Unani Medical Officer (Male)</b>	Up to Rs 20000/- Normal areas per month consolidated	<b>ESSENTIAL:</b> <b>Educational Qualification for AMO</b> A degree in Ayurveda System of Medicines from any university/Institution recognized by the Government. Registered with Board of Ayurveda and Unani System of medicine in Haryana	Mainly touring job. • Tours to govt. and govt. aided schools and Anganwadis for comprehensive & systematic health assessment of the children. • Follow up of the children identified with the ailments. • Education about health topics to the children during visits to schools and AWCs. • Developing healthcare plan • Plan, implement and supervise school health screening programs. • Reporting and updating school health and Anganwadis data. • Develop a follow-up plan and assists with identifying resources for treatment.	<b>22/5/13</b>
<b>and Ayurvedic/ Unani Medical Officer (Female)</b>	Rs 22000/- Difficult areas per month consolidated	<b>Educational Qualification for UMO</b> A degree in Unani/ Tibbia from any university/Institution recognized by the Government. Registered with Board of Ayurveda and Unani System of medicine in Haryana <b>Computer proficiency</b> with familiarity of Data management and commonly used packages like MS word, PowerPoint and Excel <b>DESIRABLE:</b> <b>Age:</b> Up to 40 years Knowledge of Hindi <b>Post Qualification experience</b> - Minimum 2 years of work experience		

<b>Pharmacist</b>	Up to Rs 11900/- per month consolidated	<b>ESSENTIAL:</b> <b>Educational Qualification</b> Minimum Qualification is 12 <sup>th</sup> , D Pharm., Pharmacist act 1948 notification from recognized institution by government. Valid Registration with the Pharmacy council of Haryana. <b>Computer proficiency</b> with familiarity of Data management and commonly used packages like MS word, PowerPoint and Excel <b>DESIRABLE:</b> <b>Age:</b> Up to 40 years Knowledge of Hindi <b>Post Qualification experience</b> - Minimum 2 years of work experience	<ul style="list-style-type: none"> <li>• Dispensing medications to children with minor ailments.</li> <li>• Educate consumers on the use of prescriptions.</li> <li>• Reporting and updating school health and Anganwadis data.</li> <li>• Assist in filling up the health screening formats.</li> <li>• Support in implementing IBSY</li> </ul>	<b>23/5/13</b>
<b>ANM</b>	Up to Rs 10250/- per month consolidated	<b>ESSENTIAL:</b> Educational Qualification ANM/ Female Health worker course from recognized institution by Government Registered with Haryana Nurses Registration Council. <b>DESIRABLE:</b> <b>Age:</b> Up to 40 years <b>Post Qualification experience:</b> Minimum 2 years of work experience. <b>Computer proficiency</b> with familiarity of Data management and commonly used packages like MS word, PowerPoint and Excel etc	<ul style="list-style-type: none"> <li>• Assist in filling up the health screening formats.</li> <li>• Liaison between school personnel, family, community, and health care providers.</li> <li>• Assists in systematic health assessment.</li> <li>• Supports in implementing IBSY</li> </ul>	<b>24/5/13</b>

<b>District wise Details</b>					
Sno.	District	Ayurvedic/Unani Medical officers Male	Ayurvedic/Unani Medical officers Female	Pharmacists	ANMs
1	Ambala	9	9	9	9
2	Karnal	10	10	10	10
3	Panchkula	5	5	5	5

### Important Instructions

- No TA/DA will be paid for coming for interview.
- Original documents in support of academic qualifications and work experience and photocopies of the same attested by gazetted officer with two Passport size attested photos

shall be required to be produced at the time of interview. Preference will be given to the candidate residing in local area and proof of residence will be required

- Only valid experience will be considered as per NRHM Norms.
- An aptitude test will be conducted for screening of the candidates and only those who will clear the screening test will be given computer test and further called for the interview.
- Number of Posts can be increased or decreased by the NRHM.
- Post of reserve category will be filled up as per Haryana Government policy.
- All the posts are non –transferrable and the selected candidate will remain posted at the place of appointment.
- Any additional work/placement under IBSY and NRHM can be assigned by appointing authority.
- In case of unsatisfactory performance and conduct the services shall be terminated.

**Mission Director,**

**National    Rural    Health    Mission,  
Haryana**

**NATIONAL RURAL HEALTH MISSION, HARYANA**

**Application for the post of \_\_\_\_\_**

1. Name of the candidate : \_\_\_\_\_
2. Father's/Husband Name : \_\_\_\_\_
3. Sex : Male / Female
4. Date of Birth : \_\_\_\_\_  
(DD/MM/YYYY)
5. Category to which belong : \_\_\_\_\_
6. Telephone / Mobile No. : \_\_\_\_\_
7. E-mail : \_\_\_\_\_
8. Permanent Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ PIN CODE \_\_\_\_\_
9. Correspondence Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ PIN CODE \_\_\_\_\_

Paste Passport  
Size Photo Here

**10. Educational / Professional Qualifications :**

Examination Passed	Board/ University	Year of Passing	Maximum Marks	Marks Obtained	% age of marks	Division	Subject
10th							
10+2 / Vocational / Intermediate							
Graduation							
Post Graduation							
Any other Course / Diploma etc							

**11. Internship / Training (if any):** Year(s)\_\_\_\_\_ Month(s) \_\_\_\_\_ Day(s) \_\_\_\_\_

Name of Institution / Organization	Designation	From	To	Total period

**12. Total Experience:** Year (s)\_\_\_\_\_ Month (s) \_\_\_\_\_ Day (s) \_\_\_\_\_

Name of Institution / Organization	Designation	From	To	Pay/Salary / Honorarium p.m.	Total period

**13 Detail of document attached :** \_\_\_\_\_

**14. Declaration:** I hereby declare that

1. All statements made in this application form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, or ineligibility being detected before or after the interview/selection/appointment, my candidature may be cancelled and action can be taken against me by the commission.
2. I have read the provisions in advertisement of the omission carefully and I hereby undertake to abide by them. I fulfill all the conditions of eligibility regarding age limits, educational qualifications etc. prescribed in the advertisement and other relevant rules and instructions.
3. I have never been convicted by criminal court.

**Date :** \_\_\_\_\_

**Place :** \_\_\_\_\_

**Signatures of the Candidate**

## **TERMS OF REFERENCE**

### **JOBS DESCRIPTION**

#### **Ayurvedic/Unani Medical Officers**

- Comprehensive & systematic health assessment of the children in govt. and govt. aided schools and Anganwadis.
- Follow up of the children identified with the ailments.
- Education about health, environmental safety, sanitation, emergency procedures, nutrition, and hygiene to the children during visits to schools and AWCs.
- Develops healthcare plan and refers for further follow up.
- Manages and updates plan and communicates it to concerned personnel.
- Provides ongoing health information to students, parents and school authorities.
- Plans, implements and supervises school health screening programs.
- Reporting and updating school health and Anganwadis data.
- Promote healthy school environment.
- In collaboration with parents, teachers and AWW, develops a follow-up plan and assists with identifying resources for treatment.
- Monitors the ongoing health status and needs of enrolled children by ensuring the completion of daily health checks.
- Train the ASHA /ANM /AWW on remedies ,promotive and preventive Health care
- Monitoring and supervision through meetings with ASHA/ANM /Health workers
- For children with disability refer to disability camps for assessment, disability certification and further follow up for corrective surgeries.
- Coordination with officials of the stakeholder departments for smooth implementation of the program and treatment of the children identified with ailments.

## **PHARMACIST**

- Dispensing medications to children with minor ailments.
- Pharmacists also educate consumers on the use of prescriptions.
- Keep inventory of drugs .
- Conduct anthropometry measurements of children and help in filling health card and entry in registers
- Reporting and updating school health and Anganwadis data.

## **ANM**

- Assistance in screening and referral for health conditions.
- Conduct anthropometry measurements of children and help in filling health card and entry in registers
- Promotes a healthy school environment.
- Liaison between school personnel, family, community, and health care providers.
- Assists in comprehensive & systematic health assessment.
- Helps in developing individualized healthcare plan and referral for further follow up.
- Communicates it to concerned personnel.
- Provides ongoing health information to students, parents and school authorities.
- Supports in implementing IBSY.
- Recognize any deviation from normal growth development and behavior.
- Should be able to perform the hemoglobin testing of the children with Anemia if it is required.