

KONKAN RAILWAY CORPORATION LIMITED

**NOTIFICATION No.CO/P-R/08/2013**

The corporation invites applications from **regular** Central Govt. employees working in Railways and other Govt. departments and Central PSUs for appointment **on Immediate Absorption basis** against the regular posts in **Konkan Railway Corporation Limited**.

Sr · N o	Category	IDA Pay Scale admissible in KRCL	No. of posts	Upper Age limit as on 01.07.2013	Eligibility Criteria for Immediate Absorption	
					Holding CDA Pay Band+ Grade Pay in Parent Cadre	Holding IDA Pay Scales in Central PSUs
01	Dy.Chief Personnel Officer	E5(32900-58000)	01	55 Years	PB-3 Rs.15600- 39100 with GP Rs.6600/-	Working in E4(29100-54500)
02	Chief Public Relation Officer	E5(32900-58000)	01	55 Years	PB-3 Rs.15600- 39100 with GP Rs.6600/-	Working in E4(29100-54500)

The shortlisted eligible candidates may be required to undergo written test followed by Personal Interview and medical examination as per Railways standards before being employed in Konkan Railway Corporation Limited.

Candidates should ensure that they see the Instructions, eligibility and other details of the notification on [www.konkanrailway.com](http://www.konkanrailway.com) under the link Departments->Human Resources->Recruitment-> Notification. Applications in prescribed format as given at the above link and completed in all respects along with enclosures and **clearly mentioning the above Notification No. and Post applied for** should reach this office at Belapur Bhavan, Plot No. 6, Sec-11, CBD Belapur, Navi Mumbai--400614 on or before **17:30hrs. of 14.05.2013. Incomplete Application forms or the applications not accompanied by the required documents will be rejected and no correspondence on the same shall be entertained.**

Date: 19.03.2013

Place: Belapur

**Chief Personnel Officer**

# KONKAN RAILWAY CORPORATION LIMITED

## APPLICATION FORM

**EACH ONE OF US IS RESPONSIBLE TO MAKE OUR COUNTRY  
CORRUPTION-FREE – SAY NO TO OFFERING OR ACCEPTING BRIBES**

RECRUITMENT NOTIFICATION NO.: \_\_\_\_\_

CATEGORY APPLIED FOR: \_\_\_\_\_

**NOTE : PLS NOTE THAT ALL THE COLUMNS GIVEN BELOW SHOULD BE  
FILLED.**

Latest  
Passport size  
Photograph  
of the  
Candidate

(To be self attested)

01. Name of the Candidate: Mr/Mrs/Ms. \_\_\_\_\_

02. Father's Name: Mr. \_\_\_\_\_

03. Full postal address for communication: \_\_\_\_\_  
\_\_\_\_\_

Pin code \_\_\_\_\_ Tel. No.: \_\_\_\_\_ Mobile No.: \_\_\_\_\_ Email: \_\_\_\_\_

04. Date of Birth (as on 01-07-2013): Year \_\_\_\_\_ : Date \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

05. Sex \_\_\_\_\_ : Male / Female

06. Caste \_\_\_\_\_ : SC / ST / OBC / General (strike out which is not applicable)

07. Educational Qualification :

(i)

Year of Passing	Name of Exam	Name of Board/University	Percentage of Marks obtained

(ii) Details of other qualifications, if any \_\_\_\_\_

08. Work Experience:

Sr.No	Post held	Year (From – to)	Pay Scale	Brief description of job

09. Computer Proficiency : -----  
10. Details of the family member, who is already employed in KRCL (if any) -----  
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I hereby declare and certify that the above information is true and correct to the best of my knowledge. If any information furnished by me is found to be incorrect /false, my application is liable to be rejected/my services are liable to be terminated at any stage, if recruited.

Date: -----

Place: -----

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Signature of the applicant

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List of documents enclosed (Please indicate 'TICK' [✓] in the box)

**(NOTE: FAILURE TO ATTACH ANY OF THESE DOCUMENTS WILL RENDER THE APPLICANT LIABLE FOR REJECTION)**

- |   |                          |
|---|--------------------------|
| 1. Attested copies of certificate in proof of qualification<br>(As per the qualification specified in Instruction Sheet)  | <input type="checkbox"/> |
| 2. Attested copy of Proof of Date of Birth  | <input type="checkbox"/> |
| 3. Attested copy of caste certificate in the format required for Central<br>Government Employment (in case of SC/ST/OBCs) | <input type="checkbox"/> |
| 4. Two attested passport size photographs.  | <input type="checkbox"/> |
| 5. Attested copy of document regarding experience last served   | <input type="checkbox"/> |

**I hereby certify that I have read and understood all the instructions regarding the Notification for this Post as given on website [www.konkanrailway.com](http://www.konkanrailway.com)**

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(Signature of Applicant)

### **Selection Process & other conditions:**

- a) **Eligibility:** The applicants must have rendered **minimum four 04** years in regular pay scale of ex-notification and should have rendered minimum 20 years of service in the parent organization in the respective department, holding the Pay Band +GP/IDA Pay Scale, on regular basis, as indicated in the table above.  
**KRCL Candidate may also apply** as per the eligibility and suitability.
- b) Higher grade pay granted under Modified Assured Career Programme Scheme by the parent department shall not be taken into account for the above eligibility criteria.
- c) **Qualification:** Minimum a graduate in any discipline for Sr.No. 1 and for Sr. No.2 minimum a Diploma in Public relation and journalism in addition of graduate in any discipline.  
Note: Additional professional qualification in the respective field will be given extra weight age.
- d) The maximum age of the applicant for absorption in all the posts shall be **55 (Fifty Five)** Years as on the last date of receipt of applications. **The internal** candidates will be exempted from the age bar.
- e) Selection of the eligible and short listed candidates for immediate absorption shall be based on written exam and interview with weight age of 50%:50% respectively.
- f) The candidates should submit their applications through proper channel with No Objection Certificate. They should have earned **minimum four (04) years of Annual Performance Appraisal Reports (if due) after regular appointment** in the parent organization. The candidate should request their parent organization to forward **Annual Performance Appraisal Reports** for preceding 04 years (i.e 2011-12, 2010-11, 2009-10 and 2008-09) along with the application to Konkan Railway Corporation Limited. Joining date should not be more than **30** days if the selection is confirmed.
- g) In cases where No Objection Certificate/forwarded application/**Annual Performance Appraisal Reports** is not received from the employer before the interview, the candidate may be provisionally interviewed and can be provisionally selected, subject to receipt of letter of acceptance of resignation.
- h) The date of immediate absorption will be reckoned from the date joining in Konkan Railway Corporation Limited after acceptance of resignation by the competent authority in parent organization.
- i) Although reservation rule is not applicable in Deputation and Absorption as per extant instruction of Government of India; however, the eligible Schedule cast/Schedule Tribe applicants will also be considered along with others.
- j) **Selection Methodology:** The shortlisted eligible candidates may be required to undergo written test followed by Personal Interview on the selection process as decided by the Management of KRCL, prescribed medical examination and Police Antecedent verification as per Railways standards before being employed in Konkan Railway Corporation Limited.  
Note: If there are more than ten applications, the written exam will be held to short list the candidates, which is discretionary.

**Perks and Allowance:** HRA/Leased Accommodation, Medical Facility as per the extant rules.

**Career prospects:** The selected candidates may have promising opportunities for promotion to higher grades, as per the seniority & Policy for Promotion.

**Place of Posting:** Anywhere in the offices of the Corporation.

**How to Apply:** Candidates satisfying the conditions of eligibility may submit their application in the prescribed format. The candidates are advised to strictly follow the application format and the same may be downloaded from Konkan Railway Corporation Limited website at [www.konkanrailway.com](http://www.konkanrailway.com) and fill-up the same in English Language with Black Ball Point Pen only. The application should be properly signed. Application form complete with all respect should be sent at the following address.

**Assistant Personnel Officer(Recruitment), Konkan Railway Corporation Ltd, Plot No.6, Belapur Bhavan, Sec-11, CBD Belapur, Navi Mumbai-400614.**

**Instructions:**

- i) Application should be sent on A4 size paper as per the prescribed format only. Candidates applying for more than one post will be doing so at his/her own risk as the interviews may be held for various categories on the same day/time simultaneously. However, candidates submitting more than one application for the same post will be summarily rejected.
- ii) Application not submitted in the prescribed format will be summarily rejected. Candidates may keep photo copy of application sent for future record.
- iii) Candidature will be cancelled at any stage of recruitment process or after recruitment/joining, in case any information provided by the candidate is found to be false or is not found in conformity with the eligibility criteria mentioned in this advertisement.
- iv) The envelope containing the application should be super scribed “**Application for the post of .....2013**”. One envelope should contain only one application.
- vi) Journey fare (TA/DA) for appearing in the interview will not be reimbursable.

**Last date for receipt of application: 17:30hrs. of 14.05.2013.**

5. **ANY KIND OF CANVASSING WILL RESULT IN DISQUALIFICATION OF CANDIDATE AT ANY STAGE OF SELECTION WITHOUT ASSIGNING ANY REASON. NO FURTHER CORRESPONDENCE WILL BE ENTERTAINED IN THIS REGARD.**
6. **NO CORRESPONDENCE WILL BE ENTERTAINED FROM OR ON BEHALF OF INELIGIBLE CANDIDATES.**
7. **KONKAN RAILWAY HAS NOT NOMINATED ANY AGENT/S FOR RECRUITMENT. CANDIDATES SHOULD NOT FALL PREY TO ANY FALSE PROMISES MADE BY ANYONE. DOING SO WILL BE AT THEIR OWN RISK AND THE CORPORATION IS NOT RESPONSIBLE FOR IT.**

