

Administrative Officer

APPLICATION FORM

Name of the post applied for :

Name of the Project

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Photograph

1. Name of the candidate (in block letters) :
2. Father' / Husband's Name :
3. Sex : Male / Female
4. Date of Birth (in Christian Era) :
(Please attach proof)
5. Age :
6. Marital status : Single / Married
7. Permanent home Address with contact
Phone/Mobile No. :

8. Correspondence Address :
Phone / Mobile No.

9. Educational Qualifications (Attested copies of certificates / mark sheets to be attached) (In chronological order starting from minimum qualification)

Name of the exam passed	Name of board / university	Class / division/ percentage	Year of passing	Subject taken

10. Details of experience (Particulars of all previous and present employment) (Proof may be attached).

Name of the employer	Date of joining	Date of leaving	Nature of duties performed & Designation	Salary last drawn and scale of pay

11. M.Sc / Ph.D Project Title:

12. Reference (2 Refrees names)

I hereby declare that all the statements given above are true, complete and correct to the best of my knowledge and belief. I also declare that (i) I have never been punished or debarred from Govt. (Central / State), Autonomous Organization and ICAR service (ii) I have not been convicted by a Court of Law for any offence. In the event of any information being found false / incorrect / ineligibility being detected at any time before or after the examination / interview, action may be taken against me and I shall be bound by the decision of the employer.

Place:

Signature of the candidate

Date:

Application not signed by the candidate will be REJECTED.

**Certificate to be furnished by the Head of the Department / Office
(only for in-service candidate)**

Certified that the information furnished by the candidate has been verified from the Office / Service record and found correct.

Place:

Signature and stamp

Date :