

	SOUTH CENTRAL RAILWAY Headquarters Office, Personnel Branch, Secunderabad – 500 071. Ph: 27786961.	
	Employment Notice No. SCR/P-HQ/128/S&G/2/2012-13	Dt. 29.12.2012
	For other residents of India: Closing date : 28.01.2013 For residents of Assam, Meghalaya, Manipur, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahoul & Spiti districts and Panji, sub-division of Chamba district of Himachal Pradesh, Andaman & Nicobar, Lakshadweep islands: Closing date: 12.02.2013	

RECRUITMENT AGAINST SCOUTS & GUIDES QUOTA

Applications in the prescribed format are invited from eligible Indian Nationals for recruitment to the following posts on South Central Railway against Scouts & Guides Quota:-

1	Recruitment Type	Against Scouts & Guides Quota		
2	Post	Group 'C'		
3	Pay Band & GP	Rs.5200-20200 with Grade Pay of Rs.1900/- or Rs.2000/-		
4	Vacancies	TWO (2)		
5	Educational Qualifications	For Technician-III: SSC/Matriculation or its equivalent with ITI in relevant Trade. For other posts: Matriculation or its equivalent with 50% Marks in aggregate. For candidates having higher qualification than 10 th class, 50% marks in 10 th class is not necessary. Typewriting proficiency of 30 wpm in English or 25 wpm in Hindi is essential for considering to the post of 'Jr.Clerk-cum-Typist' based on vacancies.		
	& Scouting qualifications	a) A President's Scout/Guide/Ranger/Rover or Himalayan Wood Badge Holder or A pre-HWB trained Scout leader/Advanced Trained Guide/Leader/Captain. b) Should have been an active member of a Scouts Organisation for at least 3 years in the recent past (i.e., 2009-10, 2010-11 and 2011-12) and should continue to be active. c) Should have attended at least one event at national level and one or two events at state level or should have a good record of participation in Scouts/Guide activities at Unit/district level.		
6	AGE (As on 01.01.2013)	Unreserved (UR) candidates : 18-30 years		
		OBC candidates : 18-33 years		
		SC/ST candidates : 18-35 years		
		Serving Railway employees who have put in three years of continuous Service and substitutes who have put in three years of continuous Service or three years in broken spells in the Railways:		
		UR: 40 years	OBC: 43 years	SC/ST: 45 years

contd.

		Staff of Quasi Administrative Offices of Railway Organisations: Relaxation of age will be to the extent of 5 years or service rendered by them in such organizations whichever is less.		
		Widows/Divorced women and women judicially separated but not remarried:		
		UR: 35 years	OBC: 38 years	SC/ST: 40 years
		Persons who had ordinarily domiciled in the Kashmir Division of the State of Jammu and Kashmir during the period from 1 st January, 1980 to 31 st December, 1989 – 5 years		
		Ex-Servicemen Candidates: Relaxation of age will be to the extent of service rendered by them in Defence services plus 3 years provided they have put in a minimum of 6 months service after attestation and up to the age of 40 years for reservists not employed in Government service.		
		Persons with Disability:		
		UR: 40 years	OBC: 43 years	SC/ST: 45 years

7. HOW TO APPLY:

- Candidate should carefully read all the instructions given in the employment notification before filling the application form.
- Application should be submitted on a good quality white plain A4 size paper in the format given as Annexure-I in the Employment notice.
- The application should be filled in with capital letters either in English or Hindi only.
- The application form should be filled by the applicant in his/her **own handwriting** using a blue or black ballpoint pen only.
- Serving Government employees should send their applications through proper channel duly forwarded by their controlling official. The last date will not be extended on account of delay in transmission of the application by the concerned office. However an advance copy of the application can also be submitted.
- Candidates belonging to SC/ST/OBC community shall submit their attested Photo copies of community certificates as issued by the appropriate State Government authorities.

8. WHOM TO ADDRESS:

- The filled in application form along with its enclosures should be sent by ordinary post only in a cover addressed to 'The Dy.Chief Personnel Officer/Admn. & Rectt., Office of the Chief Personnel Officer, 4th floor, Rail Nilayam, Secunderabad – 500 071'.
- On the envelope it should be clearly written in bold capital letters 'APPLICATION FOR RECRUITMENT IN GROUP 'C' POST AGAINST SCOUTS & GUIDES QUOTA – EMPLOYMENT NOTICE No. SCR/P-HQ/128/S&G/2/2012-13'.
- The applications shall reach this office on or before closing date. Applications received after closing date will not be entertained. South Central Railway will not be responsible for any postal delay or wrong deliveries.

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9. **Application Fee: Rs.40/- (Non-refundable)**

- i. Mode of Payment: To be paid in the form of a crossed Indian Postal Order (IPO) (purchased on or after the date of publication of the employment notification) or crossed Demand Draft drawn in favour of '**FA & CAO, South Central Railway**' payable at Secunderabad/Hyderabad.
 - ii. For General/OBC candidates: Rs.40/-
 - iii. For SC/ST(*) Minorities, (**) Economically backward classes, women candidates: NIL
- Note: (*) Minorities shall mean Muslims, Christians, Sikhs, Buddhists and Zoroastrians (Parsis)
(**) Economically backward classes (EBC) will mean the candidates whose family income is less than Rs.50,000/- per annum. The following authorities are authorized to issue income certificate for the purpose identifying the economically backward classes:
- i. District Magistrate or any other Revenue Officer up to the level of Tehsildar
 - ii. Sitting Member of Parliament of Lok Sabha for persons of their own constituency
 - iii. BPL card or any other certificates issued by Central Government under a recognized poverty alleviation programme of Izzat MST issued by Railways
 - iv. Union Minister may also recommend for any persons from anywhere in the country
 - v. Sitting Member of Parliament of Rajya Sabha for persons of the district which these MPs normally reside. The income certificate issued by the above authorities shall be issued on the letterhead of the issuing authority.

10. **Examination Centre:** The written and other tests will be conducted at Secunderabad/Hyderabad.

11. **Mode of selection & Recruitment process:**

The candidates, who apply in response to the notification issued and are found eligible for consideration for appointment against Scouts & Guides quota shall be assessed on the following basis:

- A) **Written test** **50 MARKS**
The written test will consist of 50 objective type questions relating to Scouts and Guides organization and its activities as per syllabus mentioned in the notification.
- B) **Scouts/Guides qualifications over and above the minimum prescribed as eligibility Condition** **35 MARKS**
 - a) Participation in International event one event 5 marks two or more events - 7 marks
 - b) Participation in National Events/ National Jamboree (No marks for the first event. The same being the minimum eligibility condition First additional event 5 marks, two additional events or beyond - 7 marks) - 7 marks
 - c) Participation in Jamboree on the Indian Railways (one event 5 marks, two or more events 7 marks) - 7 marks
 - d) Events/Rallies attended at state level (one event 5 marks two or more events 7 marks). - 7 marks

contd.

- e) Specialised Scout/Guide course Pioneering/ Mapping and standard judging course / vocational craft course (one course 5 marks two or more courses 7 marks).
- 7 marks

(C) Personality test/Interview

15 MARKS

The final empanelment to the tune of the notified vacancies will be based on the final merit order prepared based on the marks obtained by the candidate in the written test, personality test/interview and the marks assigned to the Scouts/Guides qualifications etc.

12. Syllabus:

History of Scouting/Guiding Law and Promise Organisation Distt. and State Level, Training Center – Distt. and State level knowledge of Books, Scouting for Boys/Guiding for Girls in India, Motto left hand shake, Salute, prayer, Flag Song, National Anthem, know the National and Scouting Flags, Social Services at various occasions, Hiking, Proficiency Badges. How these are earned. Stages in Scouting/Guiding. Thinking Day Progressive Training of Scouts/Guides/Rovers/Rangers; Pioneering. Handicrafts, Indian Railway/Jamboree, National Jamboree, Jamboree on the Air.

Organisation at National level, National Training Centers WAGGGS/WOSM-Uprashtrapati Award Competition; Prime Minister Shield Competition, Community Development programmes, Aims and Methods of Scouting, How Scouting is useful in producing better citizens?.

13. General conditions of Recruitment:

- i. Merely satisfying the age and educational qualifications itself will not constitute a right to be called for written examination unless the candidate fulfills all other conditions laid down in this employment notification.
- ii. Before applying, the candidate should ensure that he/she fulfills all the eligibility norms. The candidate should possess the requisite qualification for the post applied for at the time of applying itself. Candidate acquiring the qualifications after the date of application shall not be eligible.
- iii. Candidates attempting to give false information/suppressing the facts will be disqualified and are liable for debarment and for legal action. Candidates who attempt fraud/impersonation are liable to be debarred for life from appearing in any examination conducted by this Railway.
- iv. Candidates recommended for appointment will have to pass the prescribed medical examination conducted by the Railway administration before appointment.
- v. Mere selection of candidates and recommendation for their appointment shall not confer any prescriptive right on the candidates for their appointment in Railways.
- vi. Free sleeper class pass from the nearest Railway station indicated in the application form will be issued to the candidates belonging to SC/ST communities whenever they are called for at any stage of recruitment.
- vi. Canvassing in any form shall disqualify the candidate.
- vii. The candidates should be in readiness to appear for the written test at short notice after the last date is over.
- viii. Railway Administration is not responsible for any postal delay.

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14. List of enclosures:

- i. Indian Postal Order/Demand Draft for Rs.40/- (except in the cases of SC/ST, Minorities, EBC, women candidates)
- ii. Attested Photo copies of educational/technical certificates. (If the certificates are in a language other than English/Hindi, translation in English/Hindi should also be enclosed, duly attested by a Gazetted Officer)
- iii. Attested Photo copies of Scouting/Guiding qualifications issued by Authorised Signatories.
Authorized signatories for Unit/District/State level events:
 - a. Unit level activities: Unit Leader countersigned by the DOCs
 - b. District level activities: DOCs countersigned by Dist.Secretary/Dist.Commissioner
 - c. District Rally: Dist. Secretary countersigned by District Commissioner/Dist. Chief Commissioner.
 - d. State level activities: State Secretary/Jt. State Secretary countersigned by State Commissioner/Asst. State Commissioner
 - e. State Rally: State Secretary/Jt. State Secretary countersigned by State Commissioner/Asst. State Commissioner/State Chief Commissioner.
- iv. Attested Photo copy of community certificate (by the candidates belonging to SC/ST/OBC candidates)
- v. Attested Photo copy of 10th class certificate as proof of date of birth
- vi. Income certificate (in case of EBC as per Annexure mentioned in the notification)
- vii. Serving employee and staff of Quasi administrative offices of Railway Organisations: 'No Objection Certificate' and 'Bonafide Certificate' giving length of regular service etc. from the employer should be attached.
- viii. Divorced/Judicially separated women: Copy of Decree from the competent court of Law for having divorced/judicially separated along with an Affidavit that she has not remarried since should be enclosed.
- ix. Widow: Death certificate of her husband together with an Affidavit that she has not remarried since should be enclosed.
- x. Ex-Servicemen: Discharge certificate should be enclosed.
- xi. Persons with Disability: Disability certificate issued by Medical Board of the appropriate Government in the prescribed format should be enclosed.

15. Invalid applications:

Applications not in the prescribed format, incompletely filled or filled/submitted in contravention of the above mentioned instructions will be summarily rejected.

16. Appeal:

Recruitment process is based purely on merit and performance of the candidate. Candidates are cautioned against any false claims made by any unscrupulous persons/ Agencies of getting them selected on illegal considerations.

Dy.CPO(Admin & Recruitment)
South Central Railway
Secunderabad.