



**Chennai Petroleum Corporation Limited**  
(A group Company of IndianOil)

Chennai Petroleum Corporation Limited (CPCL), is a Public Sector Undertaking and a Group Company of Indian Oil Corporation Ltd., in the field of Hydro-carbon processing with a refining capacity of 12 MMTPA, having Refineries located in Chennai and Nagapattinam, in Tamil Nadu.

CPCL invites applications from bright, young and energetic persons of Indian Nationality for the position of **REFINERY OPERATOR (CHEMICAL)**. The number of vacancies indicated are tentative which may increase or decrease in the relevant categories at the absolute discretion of the Management.

**Vacancies:** 23 (UR-12, OBC-6, SC-5).

**The above post will be operated on round-the-clock rotating shifts.**

**1. ELIGIBILITY CRITERIA**

QUALIFICATION	EXPERIENCE (Refer Note Below)
First Class Diploma (55% for SC candidates) in Chemical / Petroleum / Petro-Chemical Engg. / Technology. (OR) First Class Degree (55% for SC candidates) in B.Sc. with Chemistry as a major subject.	Minimum <b>TWO</b> years of relevant post qualification work experience preferably in Process Units in Refining / Chemical / Petro-chemical / Fertilizer plant having work experience related to operation of Fired Heaters, Exchangers, Compressors, Distillation Columns, Reactors, High-Pressure Vessels, Effluent Treatment Plant, Cooling towers, Tank farm, Pressurized storage bullets, Pump House, etc.
<b>Age Limit: 30 years as on 31.08.2013, relaxable by 3 years for OBC candidates and 5 years for SC candidates.</b>	

**Note:**

The Apprenticeship Training under the Apprenticeship Act, 1961, shall be considered as part of work experience.

**2. Pay & Emoluments:**

Candidates will be appointed in the IDA Pay Scale of ₹11,900-32,000 on a basic pay of ₹11,900/- (Rupees Eleven Thousand Nine Hundred only) in Grade IV in Non-Supervisory cadre, subject to medical fitness.

In addition to the Basic Pay and DA, the other allowances / benefits include HRA / Self-Lease, PF, Gratuity, LTC / LFA, Reimbursement of Medical expenses, Superannuation benefits, etc., would be provided according to the rules of the Company.

**3. Mode of Selection:**

The selection shall be made through Written Test (**to be held in Chennai only**) and Personal Interview of the short listed candidates. **The written test is scheduled on 15.09.2013.**

**4. General:**

- Candidates fulfilling the eligibility criteria and desiring to offer their services should submit their applications online by logging on to our website [www.cpcl.co.in](http://www.cpcl.co.in) Applications will not be accepted through any other mode.
- All the qualifications should be full time regular courses from a Government recognized University / Institute.
- Candidates are required to possess a valid e-mail id, which is to be entered in the application form, so that intimation regarding downloading of call letter for written test / interview can be sent. CPCL will not be responsible for any non-receipt / bouncing of any email sent to the candidates.
- Candidates **not** belonging to category of SC / ST, shall attach with the Registration Slip, a **crossed Demand Draft for ₹200/- (Rupees Two hundred only)** as application fee (non-refundable) in favour of "CHENNAI PETROLEUM CORPORATION LIMITED", payable at Chennai. **Cheque / MO / Postal Order or any other mode of payment is not acceptable.** SC / ST candidates are exempted from payment of application fee.
- Candidates (other than SC / ST) are required to furnish the details of Demand Draft (towards application fee) in order to register their application online.
- All candidates may take note of the following steps in the process of online submission of application:

- a) Login to [www.cpcl.co.in](http://www.cpcl.co.in)
  - b) Click on "People & Careers" and then "Recruitment of Workmen - 2013"
  - c) Read the advertisement carefully and click "Register online" and fill up the online application form.
  - d) Candidates not belonging to the category of SC / ST should have obtained the Demand Draft beforehand, so as to enter the DD details in the online application.
  - e) After entering all the required details, click on "Submit" and take a printout of the Registration Slip.
  - f) Paste a recently taken passport size photograph on the Registration Slip; attach the Demand Draft (in case of Non SC / ST candidates) or attested copy of Caste Certificate in case of SC / ST candidates.
  - g) Mention your name and registration number on the reverse of the Demand Draft / attested copy of Caste Certificate, as applicable.
  - h) Send the registration slip (pasted with your recent passport size photograph) and DD as well as attested copy of Caste Certificate in an envelope superscribed as "Application for the position of Workman", by **ORDINARY POST ONLY** to "The Advertiser (CPCL), Post Box No. 9248, Krishna Nagar Head Post Office, New Delhi-110051", so as to reach us latest by **20.08.2013**.
  - i) You will be intimated about the details of written test latest by **30.08.2013**.
  - j) On receipt of the e-mail intimation, you will have to once again follow the steps in (a) and (b) above and click on "Print Admit card"
  - k) Take a printout of the Admit card, paste a recently taken passport size photograph (same as the one you pasted on the Registration Slip) on the Admit card and carry the Admit Card to the Examination venue on the date and time indicated therein.
  - l) For reprinting of Registration Slip, follow the steps in (a) & (b) above, and click on "Reprint Registration Slip". Fill in the date of birth, email id or registration number and then click on "Continue" to view and reprint the Registration Slip.
7. Online submission of applications will be kept open from **29.07.2013 to 16.08.2013** (both days inclusive). Candidates are allowed to apply only once and applications once submitted cannot be altered under any circumstances.
  8. The period of experience will be determined upto **31.08.2013**.
  9. For claiming the benefit of OBC category, the candidate should submit a proper Caste Certificate as per the proforma prescribed by the Government of India (copy available on our website [www.cpcl.co.in](http://www.cpcl.co.in)), which would, among others, specifically mention that the candidate does not belong to the persons/sections (Creamy Layer) as mentioned in column 3 of the Schedule to OM No.36012/22/93-Estt.(SCT) dated 08-09-1993 of the Department of Personnel and Training in the Govt. of India.
  10. Candidates serving in Government Departments / PSUs should furnish "**NO OBJECTION CERTIFICATE**" at the time of interview, failing which they will not be allowed to appear for the interview.
  11. Selection and Appointment of candidates is subject to verification of Caste / Character & Antecedents from authorities concerned.
  12. SC / ST candidates called for Written test / Personal Interview will be reimbursed single Second Class Railway / Bus fare from the nearest railway station of the mailing address to the place of test / interview and back by the shortest route on production of ticket, provided the distance is not less than 30 kms. Reimbursement will be made subject to submission of TA claim along with original rail ticket / receipt or photocopy thereof or original bus tickets(s) and copy of Community Certificate. Reimbursement of travel claim will not be allowed, if Community Certificate is not produced and if the SC / ST candidate is found ineligible as per Press Advertisement criterion.
  13. **Candidates possessing higher qualification viz. Graduate Engineering Degree or equivalent are not eligible to apply. However, candidates pursuing higher qualification need to declare while applying online.** Furnishing false / incorrect information or suppression of material fact(s), if detected at any stage even after appointment, shall invite termination of the service without any notice.
  14. Management reserves the right to fill or not to fill the posts and mere fulfillment of qualification, experience and other eligibility requirements laid down, does not entitle a candidate to be called for the written test / interview.
  15. While applying for any post, the applicant should ensure that he / she fulfills the eligibility and other norms mentioned above, as on the specified dates and that the particulars furnished are correct in all respects.
  16. For any clarifications, Shri Tuhin Dutta, Sr. Officer (Personnel) may be contacted at 044-25944282 during office hours (09:00 am to 03:00 pm) from Monday to Friday or email at [recruitment@cpcl.co.in](mailto:recruitment@cpcl.co.in)

**Important Dates:**

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| a) Opening of online application:         | 29.07.2013 |
| b) Closing of online application:         | 16.08.2013 |
| c) Submission of physical application by: | 20.08.2013 |
| d) Admit Card downloading from:           | 30.08.2013 |
| e) Written Test (in Chennai):             | 15.09.2013 |

SENIOR MANAGER (PERSONNEL)