



DAMODAR VALLEY CORPORATION/ दामोदर घाटी निगम
(ESTABLISHED BY THE ACT XIV OF 1948)/ (1948 का अधिनियम XIV द्वारा स्थापित)
DVC TOWERS: VIP ROAD: KOLKATA-700054/ डीवीसी टावर्स : वीआईपी रोड कोलकाता-700054

Employment Notice No. PLR-Advt./2012-2013/ 226 Dated: 23.08.2013

- A.** Damodar Valley Corporation (DVC) came into being on July 7, 1948 by an Act of the Constituent Assembly (Act No. XIV of 1948) as the first multipurpose river valley project of independent India on the lines of Tennessee Valley Authority (TVA) of USA. **It is now one of the premier power utilities in India engaged in Thermal / Hydel Power Generation, Transmission & Distribution, peripheral activities for a sustained and eco-friendly growth of the Valley Area spread across the states of West Bengal (Durgapur, Purulia & Bankura Districts) and Jharkhand (Bokaro, Dhanbad & Koderma Districts) with its Head Quarters in Kolkata.** It has an annual turnover of ₹ 11000 Crore approximately (Financial year 2012-13) having an installed capacity of **5857.2 MW**. Within a span of next 2-3 years, DVC is going to touch 10,000 MW thermal capacities which are almost double of the present installed capacity.
- B.** DVC invites **ONLINE** applications from Indian Citizens having good academic record and required EQ & Experience to fill up the following Posts :
- a) **Specialist Doctors (M3 Level) – Medical Specialist / Surgeon / Gynaecologist / Eye Specialist / ENT Specialist / Anaesthetist / Pathologist / Child Specialist – Post No.2013/14**
 - b) **Orthopaedic Surgeon (M3 Level) – Post No.2013/15**
 - c) **Dentist (M2 Level) – Post No.2013/16**
 - d) **General Duty Medical Officer (M2 Level) – Post No. 2013/17**
 - e) **Assistant Manager (Finance) – Trainee (M2 Level) – Post No. 2013/18**

Age limit Details as on 01.07.2013 for UR candidates – Not more than 50 yrs. Sl.(a)& (b), 45 yrs for Sl. (c) & (d) and 30 yrs for Sl. (e). Age relaxations will be extended as per GOI Rules.

Scale of Pay – i). ₹15,600-39100/- in PB 3 + GP ₹6,600/- for Sl. (a) & (b).
ii). ₹15,600-39100/- in PB 3 + GP ₹5,650/- for Sl. (c), (d) & (e).

- C.** No other mode of application will be acceptable. Please read this advertisement carefully and ensure eligibility criteria before submitting On-Line application.
- D.** The eligibility criteria regarding prescribed educational qualification, age and other relevant details including modality as to how to apply are mentioned below:

**TABLE-I
(VACANCY POSITION IN DVC)**

Sl. No.	Name of Post & Post No.	Total Vacancy	Reserved for	Reserved for PH candidate out of total Vacancy
1.	SPECIALIST DOCTORS (M3) – Medical Specialist / Surgeon / Gynaecologist / Eye Specialist / ENT Specialist / Anaesthetist / Pathologist / Child Specialist – 2013/14	21	UR . 13 OBC . 03 & OBC . 05 (Backlog)	PH = 01 (OL)
2.	Orthopaedic Surgeon(M3) – 2013/15	01	UR - 01	-
3.	Dentist (M2) – 2013/16	07	UR . 05 OBC . 01 SC . 01	-
4.	General Duty Medical Officer (M2) – 2013/17	11	UR . 07 OBC . 02 SC . 01 ST . 01	-
5.	Assistant Manager (Finance) – Trainee (M2) – 2013/18	10	UR . 06 SC . 01 ST . 01 & ST . 02 (Backlog)	-

E. (TABLE-II)

DETAILS OF MINIMUM ESSENTIAL QUALIFICATION (QR) & EXPERIENCE		
1	Specialist Doctors (in different respective category) –M3 Post No.2013/14	Should have Post Graduate Degree qualification or equivalent in the respective subject from a University or Institution recognized for the purpose by Medical Council of India.
2	Orthopaedic Surgeon-M3 Post No. 2013/15	Should have Post Graduate Degree qualification or equivalent in the respective subject from a University or Institution recognized for the purpose by Medical Council of India.
3	Dentist-M2 Post No. 2013/16	Must have completed B.D.S.(Bachelor in Dental Surgery) from a University or Institution recognized for the purpose by Dental Council of India.
4	General Duty Medical Officer –M2 Post No.2013/17	Must have completed MBBS (Bachelor in Medicine and Bachelor in Surgery) from a University or Institution recognized for the purpose by Medical Council of India.
EXPERIENCE FOR SPECIALIST DOCTORS, ORTHOPAEDIC SURGEON, DENTIST & GDMO		One year after completing the EQ & Internship. The experience shall be one year of work in a Government Hospital / PSU Hospital OR any other Hospital having more than 100 beds.

		In case of Private Hospitals a certificate to the effect that the Hospital is a 100 beds or more than 100 beds Hospital must be issued on the letter head of the Hospital by the Medical Superintendent or CEO of the Hospital. The criteria of number of beds shall not be applicable in case of Government or PSU Hospitals.
5	Assistant Manager (Finance) – Trainee – M2 Post No.2013/18	Passed Final Examination from the Institute of Chartered Accountants of India or Cost & Works Accounts of India OR MBA Degree in Finance or PG Diploma (at least 2 years full time) equivalent to Degree in Finance from AICTE approved University / Institution.

F. VERY VERY IMPORTANT

- (i). Applications for the above post is to be submitted **ONLINE** for which please refer to Point ‘L’ on “How to Apply”.
- (ii) **No other subject than as mentioned in the QR against the above post would be accepted and hence candidates having subjects/streams other than as shown in the “Qualifications & Experience” above would be treated as ineligible. Candidates are therefore advised to ensure before applying that they exactly have the same educational qualification as shown above. In other words, equivalent subject/stream would not be accepted.**

G. RESERVATIONS AND RELAXATIONS:

- (i) Reservations and relaxations for SC/ST/OBC (non-creamy layer)/PH candidates will be provided as per GOI Directives.
- (ii) Category (UR/SC/ST/OBC-Non Creamy)/PH once filled in will not be changed and no benefit of other category will be admissible later on.
- (iii) The upper age limit is relaxable by 5 years for SC/ST, 3 years for OBC (Non-Creamy Layer) & 10 years for PH candidates. PH candidates belonging to reserved category will get age relaxations on both PH and the respective reserved category.
- (iv) Ex-Servicemen will be entitled to Age-relaxation as per GOI Rules.
- (v) For claiming any of the above relaxations, SC/ST/OBC/PH/Ex-Servicemen category candidates have to submit attested copy of relevant certificate **in GOI format only**.
- (vi) For specimen formats of different certificates please refer to DVC website [APPENDIX-I for SC/ST caste certificate, APPENDIX-II for OBC (Non Creamy Layer) Certificate, APPENDIX-III for Disability certificates APPENDIX-IV for NOC in case of employees working in Govt./Semi-Govt./Public Sector Undertakings.

H. PAYMENT OF APPLICATION FEE:

- a) Candidates applying for any post have to pay the fee through online system of DVC only. To pay the fee, please visit: www.dvc.gov.in .The site is functional from 13:00 hours of 30.09.2013 to midnight of 25.10.2013 for ONLINE posts.
- b) General & OBC candidates are required to pay a **Non-refundable Fee of ₹ 300/- (₹ Three Hundred only)** under **Table-I** for Posts from Sl.No. 1 to Sl.No. 5 with service charge as applicable to the bank. **SC/ST/PH & DVC Candidates are exempted from payment of fees.**
- c) State Bank of India (SBI) has been authorized by DVC to collect the application fee, in a specially opened **DVC Account No. 31728459593** (Power Jyoti Scheme) at SBI, CAG branch, Kolkata (9998) on behalf of DVC. For payment of fees, the candidate has to approach the nearest SBI branch with a Challan in triplicate (1st copy-Applicant's copy, 2nd DVC's copy, & 3rd Bank's copy) downloaded from DVC website www.dvc.gov.in The **Challan** printed from the DVC website should only be used for depositing the fee for proper crediting of amount in the allocated account. On receipt of the money, the bank will issue a unique Journal Number and a Branch Code of the bank collecting the money. **Candidates are required to collect the "candidates copy" and "DVC Copy" from the bank.** They are also required to ensure that bank puts %payment received+stamp and Journal No. on all three parts of the Challan. **This journal number and the branch code are to be filled up by the candidate during online registration for posts from SL No. 1 to 5 at the appropriate places in the Application Format.** The original receipt copy meant for DVC showing Journal No. and Branch Code of the fee collecting branch need to be sent along with hard copy of Application as a **proof of fee deposit along with other enclosures as shown in the Check-List.** DVC will not be responsible in case the candidate deposits the fee in a wrong account. There will not be any other mode of payment of application fee.
- d) **Application Fee once paid will not be refunded under any circumstances.** Candidates are, therefore, requested to verify their eligibility before paying the application fee.

I. COMPENSATION PACKAGE:

Selected candidates will be placed in the Pay Band with the corresponding Grade Pay as shown above. Besides basic pay, candidates will also be paid Central Dearness Allowance (CDA). Other Allowances and benefits such as Leave, Medical treatment, Leave Travel Allowance, Provident Fund, Gratuity, Conveyance, Energy Allowance and HRA etc. admissible as per Corporation Rules in force from time to time.

J. SERVICE AGREEMENT BOND:

The selected candidates will have to execute a service agreement bond of Rs.2 Lakhs to be submitted in the prescribed format at the time of joining in DVC for serving at least 3(Three) years after successful completion of one year probation period.

K. SELECTION PROCESS

Selection will be on the basis of Educational Qualification, Experience (if applicable) and performance in Personal Interview (PI). However, in case of more number of candidates, screening test may also be held. DVC may at their discretion call for Personal Interview depending upon number of applications.

- (i) Candidates who are shortlisted based on the QR & Experience will be called for Written Test/Personal Interview (as the case may be) provisionally without verification of Age/Qualification/Category (OBC/SC/ST/PH) etc. of the candidates with reference to documents. The shortlisting will be done in the ratio of 1:3 to the number of vacancies in each discipline and category for Personal Interview. DVC reserves the right to increase or decrease the ratio, if required.
- (ii) In case of Screening Test, the Written Test would generally comprise of Objective Tests on (i) Test of Reasoning Ability (ii) Quantitative Aptitude (iii) General Awareness (iv) English Language & (v) on Professional Knowledge/Subject.
- (iii) In case of Interview, candidates may converse in Hindi also.
- (iv) DVC reserves the right to change the selection procedure, if necessary. The change, if any, shall be hoisted in DVC website in advance.
- (v) The list of candidates who have been shortlisted will be hoisted on DVC website www.dvc.gov.in only with details such as date, time and venue of the test/interview. Please note that intimation/Call Letters of the shortlisted candidates will not be sent individually. Hence, candidates are advised to keep track of their application status by visiting DVC website from time to time during the recruitment process. No correspondence or personal enquiry shall be entertained by DVC. Please note that no other mode of communication pertaining to the interview process other than mentioned above, will be followed.

L. GENERAL INFORMATION AND INSTRUCTIONS:

1. Only Indian Citizens are eligible to apply.
2. Before applying, the candidate should ensure that he/she fulfils the eligibility criteria and other norms mentioned in the advertisement as well as on the website **www.dvc.gov.in**.
3. Candidates with Degree not having approval by the AICTE/MCI/DCI as applicable are not eligible to apply for the posts and candidates in this connection are advised to bring proof in support. **Onus lies on the candidate to prove his/her eligibility in all respects by submitting the required documents.**
4. Candidate should arrange to **have 4 (four) recent identical duly signed by self coloured passport photographs** (not older than 3 months from date of application). **Different styled photograph(s) may lead to rejection of the candidature.** The colour photograph should be with clear front view of the candidate without cap and sunglasses. Photocopy of photograph is not permitted.
5. Candidates are required to sign in the prescribed place provided in the Form in running hand and not in Block Capital or disjointed letter. During physical verification, all signatures should be identical. **Different styled Signature at various occasions during Recruitment activities may lead to the rejection of the candidature.**
6. Candidates employed with Government Departments/Public Sector Undertakings/Autonomous Bodies will be required to produce **"No Objection Certificate"** from their present employer at the time of interview positively.
7. The candidates called for Personal Interview (PI) will be paid single to and fro first class railway fare by shortest route from the correspondence address to the place of PI and DVC will not be responsible for any injury/losses etc. of any nature.
8. The candidate claiming to belong to SC/ST/OBC (Non-creamy layer)/PH/Ex-Servicemen category has to submit attested copy of **caste /PH certificate in the prescribed GOI format** issued by the competent authority specified by GOI Rules/Orders. In case of OBC (Non Creamy Layer) candidates, latest caste certificate (not older than six months) needs to be submitted. (Please refer to **APPENDIX I to IV** in DVC website for prescribed GOI format of Caste Certificate).
9. If the candidate desires to be considered against a specific category as filled by him/her in the application, subsequent representation for change of category status will not be entertained under any circumstances.
10. The OBC candidates who belong to **Non-Creamy Layer** are not entitled for OBC concession and such candidates have to indicate their category as General.
11. Candidature is liable to be rejected at any stage of recruitment process or after joining, if any information provided by the candidate is found to be false or not in conformity with eligibility criteria mentioned in this Employment Notice. The decision of DVC in all matters relating to eligibility, acceptance or rejection of applications, penalty for false information, mode of selection, and interviews, selection and allotment of posts and places of postings to the selected candidates shall be final and binding on the candidate. No enquiry/correspondence or telephonic discussion will be entertained in this regard. If any shortcoming is detected after appointment, the services of such candidates are liable to be terminated.

12. It is brought to the knowledge of the candidates that if the situation so demands due to unforeseen reasons or otherwise, the interview may continue even on the next working day(s) beyond the fixed dates, candidates should make their own arrangements for stay for attending interview.
13. DVC also reserves its right to cancel this Employment Notice, modify the educational qualifications/experience without assigning any reason thereof.
14. **Any subsequent amendment/notice/clarification etc., if any, will be made available in DVC website only.** As such, candidates are advised to keep visiting DVC website www.dvc.gov.in from time to time till completion of recruitment process of the post.
15. Legal jurisdiction will be only at any appropriate court in Kolkata in case of any dispute.
16. Canvassing in any form will be a disqualification.
17. **Candidates have to send the SELF-ATTESTED photocopies of the following documents/certificates along with PRINT OUT of APPLICATION FORM and 4 PHOTOGRAPHS to the POST BAG NO. 99, GPO, KOLKATA-700001, WEST BENGAL on or before 01.11.2013. All the documents as mentioned in the Checklist below should be brought in ORIGINAL only at the time of Personal Interview (if shortlisted).**

CHECKLIST

- i) Print out of Online Application Form duly signed with LTI.
- ii) Proof of Date of Birth(Secondary School Certificate)
- iii) Certificates and Marks sheets of Class-X, XII, Graduation/Post Graduation (semester wise/year-wise with DCI/MCI/AICTE approval).
- iv) Degree/Provisional Degree in support of Educational Qualifications.
- v) SC/ST/OBC (NCL-not older than 6 months) certificate in GOI format, if applicable.
- vi) PH Certificate from competent authority, if applicable, in GOI format
- vii) Experience Certificate, if applicable.
- viii) NOC, if applicable.
- ix). Challan for Application Fee (DVC\$ copy).
- x). 4 Identical recent colored passport size photographs duly signed on front side and details like name and post no. written on back side of each photo.
- xi). Photo Identity Proof (PAN Card/ Voter Id card/ UID/ Passport/ Driving License, etc.
18. Candidates are required to retain a copy of the On-Line application print out along with Registration Number safely for records.

19. Selected candidates may be posted to any Project / Unit / Sub-station / Office of the Corporation.
20. Incomplete and unsigned applications are liable to be rejected straightway.
21. Applications received after the due date will neither be entertained nor returned. DVC will not be responsible for any delay whatsoever.

L. Instructions on HOW to APPLY for ON-LINE APPLICATION

Mode of Application: Candidates should apply through DVC's Online Registration System only. The Online Registration will be available on the website www.dvc.gov.in and will remain activated from 13.00 hrs of 30.09.2013 to 24.00 hrs of 25.10.2013 No other mode of application will be accepted.

Following Information/documents to be kept ready before applying ONLINE

1. One scanned photograph to be uploaded while applying. Besides, Candidate should arrange to have 4 (four) identical coloured passport photographs duly self attested not older than 3 months of date of application to be stapled with the print out of the Application so made.
3. PH certificate details like type of disability.
4. Year/Semester wise marks obtained in Degree/Diploma in percentage. School Final and / or HS examination etc. and other relevant details pertaining to proof of date of birth, academic qualifications etc.
5. Valid E-Mail ID of the candidate, Mobile No. which shall remain valid for at least 6(six) months from the date of this Employment Notice.
6. After having arranged all information/documents, candidates should visit www.dvc.gov.in (under **Careers->Recruitment Notice** and follow the instructions given therein for Online Application for the posts. After successful submission of the online data including uploading of scanned photo, a Unique Registration/Form Number will be generated and thereafter candidates need to take a printout of the application so made. Printout without system-generated number will not be accepted in any case.
7. Candidates are advised to take 2(two) Print outs of the Application and send one of them putting his/her signature and Left Thumb Impression (LTI) at the allocated place in the Application Form along with documents mentioned in the checklist. The thumb impression must be clear and complete. Ridges of the thumb impression must be clearly visible. The other copy should be kept with the candidate for future reference.

PLEASE NOTE THAT PRINT OUT OF APPLICATION ALONG WITH ALL ENCLOSURES (MENTIONED IN THE CHECKLIST) SHOULD BE SENT TO THE ADDRESS MENTIONED BELOW BY ORDINARY POST ONLY ON OR BEFORE 01.11.2013.

APPLICATIONS NOT TO BE SENT BY SPEED POST/REGISTERED POST/COURIER.

**To,
POST BAG NO-99,
GPO,KOLKATA-700001
WEST BENGAL**

The envelope should be properly sealed and super scribed with

- (i) Name of the Post & Post No.
- (ii) Category-GEN/OBC/SC/ST/PH/EX-SERVICEMEN (As the case may be).

IMPORTANT INFORMATION:

Opening Date of Application ONLINE	30.09.2013(13.00 Hours)
Closing Date of Application ONLINE	25.10.2013(24.00 Hours)
Last Date to submit Hard Copy of APPLICATIONS along with all Documents	01.11.2013
Hoisting of Shortlisted Candidates	15.11.2013(Tentative)

Helpline No. (For Application Related Query):033-6607-3048
(System related during Office hours)
Helpline No. (For Other Queries): 033-6607-2537

**Director (HR) / निदेशक (एचआर)
For & on behalf of DVC**