



**Date of Publication**

**03.08.2013**

**SCOOTERS INDIA LIMITED**  
(A Government of India Enterprise)  
Post Box No. 23, Sarojini Nagar, Lucknow-226 008  
Website: [www.scootersindia.com](http://www.scootersindia.com)

### **REQUIRES**

#### **Advanced Trade/ Medical Assistant/ Diploma/ HR/ Marketing Trainees**

Scooters India Limited is a premier automobile company having engaged in designing, manufacturing and marketing of conventional and non-conventional fuel driven VIKRAM brand of 3-wheelers.

Scooters India Limited invites applications from Indian citizens, for engagement as Advanced Trade/ Diploma Trainees.

<b>Download of Application Form</b>	<b>03.08.2013</b>
<b>Last Date for Receiving Filled up prescribed application format</b>	<b>24.08.2013</b>
<b>Eligibility criteria (viz. Age /Qualification / Experience etc.) reckoned as on</b>	<b>01.07.2013</b>

### **DETAILS OF REQUIREMENT:**

#### **(I) Advanced Trade Trainees**

<b>SL. NO.</b>	<b>TRADE</b>	<b>REQUIREMENT</b>
1.	FOUNDRYMAN/ MOULDER	14
2.	FITTER	23
3.	MACHINIST	26
4.	MACHINIST (GRINDER)	05
5.	GRINDER	07
6.	ELECTRICIAN	09
7.	MECH. MOTOR VEHICLE	16
8.	MECHANIC DIESEL	12
9.	SHEET METAL WORKER	10
10.	WELDER	32
11.	INSTRUMENT MECHANIC	07
12.	TOOL & DIE MAKER	02
13.	TURNER	27
14.	REFRIGERATION & AIR CONDITIONING	05
15.	PAINTER (GEN.)	10
16.	LAB ASSISTANT	01
17.	DRIVER CUM FITTER	01
18.	CARPENTOR	02
19.	CRANE OPERATOR	02
20.	MATERIAL HANDLING EQUIPMENT MECHANIC CUM OPERATOR	12
<b>TOTAL</b>		<b>223</b>

(II) Advanced Diploma Trainees

SL. NO.	DISCIPLINE	REQUIREMENT
1.	Mechanical	03
2.	Electrical	01
3.	Civil	01
4.	Electronics/ IT/ CS	02
<b>TOTAL</b>		<b>07</b>

(III) Others Trainees

SL. NO.	DISCIPLINE	REQUIREMENT
1.	HR/Marketing Assistant Trainees	02
2.	Medical Assistant Trainees	02
<b>TOTAL</b>		<b>04</b>

Note: Reservation as per Government of India Rules will be applicable.

**STIPEND:**

1. For Advanced Trade Trainees : Rs.4000.00 per month for 1st year, all inclusive  
Rs.4750.00 per month for 2nd year, all inclusive
2. For Advanced Diploma Trainees : Rs.5000.00 per month for 1st year, all inclusive  
Rs.6000.00 per month for 2nd year, all inclusive
3. For HR/ Marketing Assistant Trainees: Rs.5000.00 per month for 1st year, all inclusive  
Rs.6000.00 per month for 2nd year, all inclusive
4. For Medical Assistant Trainees: Rs.4000.00 per month for 1st year, all inclusive  
Rs.4750.00 per month for 2nd year, all inclusive

**ELIGIBILITY CRITERIA:**

A. AGE (as on 01.07.2013) :

1. For Advanced Trade Trainees : Above 18 years and below 30 years
2. For Advanced Diploma Trainees: Above 18 years and below 32 years
3. For HR/ Marketing Assistant Trainees: Above 18 years and below 32 years
4. For Medical Assistant Trainees: Above 18 years and below 30 years

The maximum age limit specified is applicable to General Category candidates.

Sl. No.	Category	Age relaxation
1	Scheduled Caste/Scheduled Tribe	5 years
2	Other Backward Classes	3 years
3	Persons With Disability	10 years

**NOTE:**

- (i) The relaxation in upper age limit is cumulative as per Govt. of India guidelines.
- (ii) In case of a candidate who is eligible for relaxation under more than one of the above categories the age relaxation will be available on a cumulative basis with any one of the remaining categories for which age relaxation is permitted as mentioned above.
- (iii) Candidates seeking age relaxation will be required to submit copies of necessary certificate(s) at the time of Interview.

**B. EDUCATIONAL QUALIFICATIONS :**

<b>Post</b>	<b>Educational Qualification</b>
Advanced Trade Trainees	<b>ITI in requisite Trades with Apprenticeship</b>
Advanced Diploma Trainees	<b>Diploma in requisite disciplines from Board of Technical Education or equivalent</b>
HR/Marketing Assistant Trainees	<b>BBA from recognized university</b>
Medical Assistant Trainees	<b>Pass 10+2 or equivalent examination and undergone a course of instructions in First Aid from a recognized institution</b>

Note : All educational qualifications should be from a recognised university/ Board.

**APPLICATION FEE (NON REFUNDABLE) :**

For Advanced Trade Trainees and Medical Assistant Trainees: Rs.50/-  
For Advanced Diploma Trainees and HR/ Marketing Assistant Trainees: Rs.100/-

Note: **No fee for SC/ST/PWD/Female candidates.**

Requisite Application Fee may be paid through Demand Draft in favour of 'SCOOTERS INDIA LIMITED' payable at Lucknow.

Note:

- a. The payment towards application fee can be only through demand draft.
- b. The fee will NOT be refunded under any circumstances nor can it be held in reserve for any other future selection process.

**SELECTION PROCEDURES :**

- a. Selection will be made on the basis of performance in the Personal Interview. Merit list of the candidates for final selection based scores obtained by them in Personal Interview will be prepared in descending order.
- b. Depending on the number of requirements and no. of applications received, SIL may set different as well as higher norms, while short listing.
- c. SIL reserves the right to restrict the number of candidates for interview to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement and other academic achievements. SIL reserves the right to screen and call only such candidates as are found Prima facie suitable for being considered by the Selection Committee. Thus, just fulfilling the prescribed conditions would not entitle one to be called for interview

## INTERVIEW CENTRE :

The Personal Interview will be held at the Lucknow and the address of the venue will be advised in the call letters. The address of the venue will also be displayed in the SIL official website before the dates for commencement of Interviews.

## APPLICATION FORM AND IMPORTANT INSTRUCTIONS:

- The application form can be downloaded from the official website of SIL i.e. [www.scootersindia.com](http://www.scootersindia.com)
- Please make sure to complete all fields, without leaving any fields blank. Incomplete fields may result in rejection.
- Make sure to clearly mention the name of the position applied for along with discipline/ trade.
- Application not sent in prescribed format will not be considered.
- Last date of receipt of application form through registered post will be 21st day from the date of publication of advertisement on SIL website.

## HOW TO APPLY

- i. Interested candidates should forward their application through **registered post** clearly superscripting “APPLICATION FOR ADVANCED <TRADE or DIPLOMA> TRAINEES ( <TRADE NAME or DISCIPLINE NAME> ) in the prescribed format to

Dy. Manager (HR)  
Scooters India Limited  
PO: Sarojini Nagar  
Lucknow (UP) -226008

e.g.: Candidate applying as Advanced Trade Trainee in trade of Electrician should write “APPLICATION FOR ADVANCED **TRADE** TRAINEES (**ELECTRICIAN**)”

- ii. Candidates should provide email ID in Application Form. Candidate should keep the same email ID active during the currency of a recruitment process. SIL may send call letters for Interview etc. to the registered e-mail ID.
- iii. Applicants are first required to go to the SIL official website [www.scootersindia.com](http://www.scootersindia.com) and click on the link “JOB OPENINGS”.
- iv. Thereafter, after opening the Job opening link.
  - a. The candidate should take a printout of the prescribed Application form.
  - b. Candidates are also suggested to read detailed advertisement before filling the form.
  - c. Please ensure to fill each detail correctly and paste your recent passport size photograph. Application with incorrect/ partially filled details may be rejected.
  - d. Candidates shall also enclose Demand Draft in favour of ‘SCOOTERS INDIA LIMITED’ payable at Lucknow. (No fee for SC/ST/PWD/Female candidates)
  - e. Remember to fill the details of demand draft in application form.
  - f. Remember to write your name, father’s name and position for which you have applied in back of demand draft before sending it through registered post.
  - g. Send filled application form along with demand draft through registered post only. Applications through any other mean may not be considered.

## **ADDITIONAL INSTRUCTIONS :**

- a. Before applying for any of the mentioned post, the candidate should ensure that he/she fulfils the eligibility and other norms mentioned in this advertisement. Decision of the SIL in all matters regarding eligibility of the candidate, the stages at which scrutiny of such eligibility is to be undertaken, the documents to be produced for the purpose of the conduct of interview, selection and any other matter relating to recruitment will be final and binding on the candidate.
- b. Persons with Disabilities claiming the benefit of reservations/age relaxation should possess Medical Certificate as specified in the Disabilities Act of 1995 in support of their disability.
- c. Candidates serving in Government/ Public Sector Undertakings (including banks) should send their application through proper channel and produce a "No Objection Certificate" from their employer at the time of Interview, in the absence of which their candidature may not be considered.
- d. If shortlisted for interview, the candidates will have to appear for interview at their own expense.
- e. All candidates must submit the self attested photo copies of the prescribed certificates in support of their educational qualification, experience, date of birth, caste, etc at the time of interview. The candidates belonging to SC/ST/OBC/Persons with Disabilities Category are required to submit self attested copy of their caste certificate/ certificate of handicap issued by the competent authority, in addition to other certificates as specified above. Candidates will also have to produce original caste certificate/ relevant certificates at the time of Interview, failing which his/her candidature will be cancelled.
- f. A recent, recognizable passport size photograph should be firmly pasted on the filled application form and should be signed across by the candidate. Three copies of the same photograph should be retained for use at the time of interview.
- g. Appointment of selected candidates is subject to his /her being declared medically fit as per the requirement of the SIL.
- h. No correspondence whatsoever will be entertained from candidates regarding reason for not being called for interview / outcome of interview.
- i. The candidate is responsible for the correctness of the information provided in the application.
- j. If it is found at a later date that any information given in the application is incorrect / suppressed the candidature / appointment is liable to be cancelled / terminated.

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