



**EdCIL (India) Limited**  
**(A Government of India Enterprise)**

**Requirement of Building Maintenance Engineer on contract basis**

EdCIL (India) Limited is a profit making Mini Ratna PSE under Ministry of Human Resource Development and a market leader in the field of educational consultancy and over the year has emerged as a reputed global consultancy company. EdCIL requires result oriented professional for the following position contract basis for 02 years:-

Sl. No	Name of the post	Qualification	Experience	Job requirement
1	<b>Building Maintenance Engineer</b>  Salary range- Rs. 18200-33800  (One Post)	BE / B.Tech in Civil / Electrical or 03 years Diploma in Civil / Electrical Engineering from recognized university.	Minimum 3-5 years experience for BE / B.Tech or 05 years experience for Diploma holder in the field of Civil / Electrical / Mechanical equipment maintenance / General Maintenance in reputed organization	To handle maintenance of building, stores and general matters including purchase, AMC of the equipments etc

**GENERAL INFORMATION**

1. Period of experience may be relaxed in case of candidates otherwise found possessing adequate work experience in the related fields/disciplines.
2. SC/ST/OBC/PH candidates should enclose attested photocopy of the caste certificate issued by Competent Authority.
3. The age limits: Maximum 35 years as on 1.5.2013.
4. Only Indian Nationals are eligible for applying.
5. Applications received after due date will outrightly be rejected.
6. Merely fulfilling the eligibility criteria does not entitle candidate to be called for interview/ short listing.
7. Applications which are incomplete, unsigned, without attested copies of testimonials will be rejected summarily.
8. The ranges of the remuneration are on consolidated basis and are inclusive of all allowances etc.
9. Application in the following format along with attested copies of testimonials should reach **Deputy Manager (HR & Admn)**, EdCIL (India) Limited, EdCIL House, Plot no. 18 A, Sector 16 A, (Film City) Noida – 201 301 latest by **22.5.2013**

***The envelope should be superscribed with the name of the position applied in block letters.***

**EdCIL (India) Limited**  
(Personal Particular's Form)

Self attested

1. **Post applied for** \_\_\_\_\_

2. **Name** \_\_\_\_\_

3. **Date of Birth** \_\_\_\_\_

4. **Father's name** \_\_\_\_\_

5. **Correspondent Address** \_\_\_\_\_

6. **Permanent Address** \_\_\_\_\_

7. **E-mail/Telephone** \_\_\_\_\_

8. **Nationality** \_\_\_\_\_

9. **Community (SC/ST/OBC/Others)** \_\_\_\_\_  
(Attach copy of certificate)

10. **Particulars of examination passed and qualification obtained (commencing with class X)**

Exam passed	Year of passing	Board/University	Subjects	Percentage

**Experience details (start with present post held)**

<b>Post held</b>	<b>Name of organization</b>	<b>Period From To</b>	<b>Pay / Scale of pay</b>	<b>Service in years</b>	<b>Details nature of duties</b>

12. If selected, what notice period would you require before joining?

13. Have you ever been found guilty for any offence under law in the past. If yes, please give full information

14. Name and address of two References holding responsible / intimately acquainted with candidates character and work but must not be relation.

15. Have you any relative working in this organization, if yes please give full information.

16. Any other information: -

**Declaration**

I certify that the information given above is true, complete and correct to the best of my knowledge and belief.

**(Signature with name of applicant)**

Date: