

INDIAN INSTITUTE OF TECHNOLOGY, BOMBAY
POWAI, MUMBAI – 400 076

Advertisement No. : - H-70/12-13

Indian Institute of Technology, Bombay, an Institute of National importance, is looking for a suitable person for the following positions :

1. SENIOR MEDICAL OFFICER (1 Post) :

65 bedded hospital having a well equipped operation theatre and headed by the Chief Medical Officer supported by a number of Medical Officers, Part-time Specialists, etc. The Hospital caters to the medical needs of the employees, their families and students.

Qualification & Experience : M. B. B. S. with 55% aggregate, recognised by Medical Council of India, followed by Post Graduate degree in Medicine / DNB. Post Graduate qualification may be relaxed in the case of retired Medical Officers from the Defence Services with over 15 years experience.

Experience : 3 years following PG degree.

Scale of pay : [PB-3] Rs.15600-39100 + Rs. 6600 (Grade Pay) + Non Practicing Allowance at Central Govt. rates + Unfurnished Residential Accommodation, free of Licence Fee, will be provided in the campus. (Total emoluments on the minimum of the scale is Rs.53,240/- p.m. excluding HRA.)

Age limit : Preferably not exceeding 50 years, relaxable in deserving cases.

2. PUBLIC RELATIONS OFFICER (1 Post) :

Qualification & Experience : a) Postgraduate degree, preferably in Management or Mass Communication with at least 55% marks or its equivalent grade. b) Minimum 3 years experience in the Grade Pay of Rs.5400/- in PB – 3 or equivalent grade in the field of Public Relations activities of the organisation, which also include conducting important visitors, issuing press releases, handling hospitality needs. Familiarity with web administration and maintenance of website is desirable.

Desirable : Experience of organising conferences, seminars, symposia, in-house publication etc.

Scale of pay : Rs. 15600-39100 (PB-3) (Grade Pay Rs. 6600/-)

Age limit : Preferably below 45 years.

General Information :

1. Both Posts are permanent and unreserved.
2. Post at Sr. No. 1 is full time and residential. No private practice is allowed.
3. Qualification and age are relaxable for internal candidates.
4. No interim correspondence will be entertained.
5. Persons employed in government and semi-government organization or Educational Institution must apply through proper channel.
6. The applications received in response to advertisement will be scrutinized and shortlisted candidates only will be called for interview. Merely fulfilling the requirements laid down in the advertisement will not automatically entitle any candidate to be called for interview.
7. Candidates, other than those belonging to SC/ST/PD communities and women, must send a Demand Draft of Rs. 100/- (NON-REFUNDABLE) drawn on any nationalized bank payable at Mumbai, in favour of **Registrar, IIT Bombay** alongwith the application.
8. Outstation candidates called for interview will be reimbursed air fare by economy class (by Air India only) to the Institute and back by the shortest route on production of the proof of onward journey and return journey (xerox copy of the ticket/receipt and the boarding passes. Fare will not be paid on the spot, but will be reimbursed subsequently.
9. The Institute reserves the right to fill or not to fill the post advertised.
10. Incomplete and late application received after the last date of receipt of applications will not be entertained.
11. The application may be sent sufficiently in advance to avoid postal delays.

Application form and information sheet be downloaded from the website <http://www.iitb.ac.in>

Last date for receipt of completed form to reach Registrar, IIT Bombay, Powai, Mumbai – 400 076 is 02.04.2013.

Date : 06.03.2013

REGISTRAR

