

**RITES LIMITED**  
**(A Govt. of India Enterprise)**

**REQUIRES: Technical Assistants(Civil) on contract basis.**

RITES Ltd. a premier consultancy organization is in urgent need of dynamic and hard working Technical Assistants in Civil discipline for projects under Track & Survey Division. The appointment shall be purely on contract basis initially for a period of one year, extendable until completion of the assignment subject to mutual consent and satisfactory performance. The selected candidate is liable to be posted primarily on Project Management Consultancy work for Western Dedicated Freight Corridor from Dadri-Rewari-Ajmer-Vadodara-JNPT. Reservations to SC/ST/OBC/Ex-Servicemen and physically handicapped persons would be provided as per extant Govt. orders.

VC No.	Name of Post	No. of Posts	Qualification	Post qualification experience	Upper age as on 01.07.13
64/13	Tech. Assistant (Civil)	16	1 <sup>st</sup> class Diploma in Civil Engineering from AICTE/ Govt. approved institutes (2 <sup>nd</sup> class for SC/ST/OBC).	More than 2 years experience in Civil Engineering related work. (*)	35
65/13	Tech. Assistant (Civil)	24		Freshers and upto 2 years experience in Civil Engineering related work. (*)	

(\*) Preference will be given to higher qualification and higher experience. Experience of Railway project will also be given weightage.

**Pay, allowances and perks would be as under:**

Exp.	Basic pay	Allowances	Other perks
More than 2 yrs	10800/- (increment Rs.400/- per year)	65% in Non-metro cities, 70% in Metro Cites other than Mumbai/Bangalore & 75% for Mumbai/ Bangalore.	Medical & Accidental Insurance for self and Employer's contribution towards PF @ 12% would be borne by the company.
Freshers and upto 2 yrs	10000/- (increment Rs.400/- per year)		

**Selection process:-**

The final selection will be through personal interview of shortlisted candidates. Candidates have the option to select Hindi, or, English as the medium for interview.

**How to apply online:-**

- Interested candidates fulfilling the above laid down eligibility criteria are required to apply online in the registration format available in the CAREER Section of the RITES website, <http://www.rites.com> on or before 1700 hrs. of **31.10.2013** from the date publication.
- While submitting the online application the system would generate 'Registration No.' on the top of such filled online form. A copy of this form containing the registration number is to be printed, signed, and furnished alongwith attested copies of educational, experience certificates and 2 recent passport size colour photographs to the **AGM(P)/Rectt., RITES Ltd., RITES Bhawan, Plot No.1, Sector-29, Gurgaon – 122001** through post so as to reach him definitely by **08.11.2013**. The candidate is advised

**to keep a copy of such application form with him and to carry the same at the time of the interview. Candidates who have registered online but whose physical application along with aforesaid documents is not received by the due date, their candidature will not be considered. Schedule of personal interview will be uploaded on RITES website only. Intimation with regard to uploading of schedule personal interview on RITES web site will also be sent to the shortlisted candidates through their email ID. No other individual intimation with regard to schedule of interview will be made and candidates are advised to check the RITES web site and their E-Mail ID regularly.**

3. The original testimonials/documents will have to be produced at the time of interview. If any of their claims is found to be incorrect, their candidature shall be summarily rejected.
4. Candidates should submit only single application and application once submitted cannot be altered. A valid e-mail ID is essential for submission of the online application. RITES will not be responsible for bouncing of any e-mail sent to the candidates.
5. All information regarding this recruitment process would be made available through the e-mail provided by the candidate at the time of registration.
6. Candidates should ensure that the same Coloured passport size photograph is used throughout this recruitment process.
7. After screening of the applications & certificates etc. submitted by the candidates in person, suitable candidates will be called for personal interview.

**Notes:**

- a) Any kind of training/trainer/apprenticeship experience shall not be counted towards post qualification experience.
- b) Candidates already working in RITES on contract basis in an equal position are not eligible.
- c) Since these application forms are to be processed in a computerized system, due care should be taken by the candidates to fill up their application form correctly. No column of the application should be left blank. Applications incomplete in any aspect (category certificate, educational qualification certificate etc.) shall be summarily rejected. No representation or correspondence regarding such rejection shall be entertained under any circumstances. Candidates are required to submit along with their applications, certificates in support of their claims regarding age, educational qualifications, scheduled castes/scheduled tribes/other backward classes/ ex-serviceman and physically handicapped etc.
- d) Candidates not fulfilling the minimum laid down criteria advertised with respect to educational qualifications, age, and experience for selection to the respective post, would not be able to register online.
- e) The applicants should also bring original mark sheets, degree/diploma and certificates of experience (offer letters not acceptable), other testimonials, proof of identity of permanent address and employer certified last pay slip at the time of interview.
- f) For any clarification, please contact Manager (P) / Rectt. on phone no. 0124-2818178/2818163.
- g) **No train/bus fare / TA / DA shall be payable.**