



PUNJAB PUBLIC SERVICE COMMISSION
Baradari Garden, Patiala- 147001
Website : www.ppsc.gov.in

Advt. No. 06

The Punjab Public Service Commission invites Online Application Forms from eligible Candidates for recruitment to **13 Posts of Functional Manager** in the Department of Industries and Commerce, Government of Punjab.

Note: This Advertisement is being published as per requisition received vide their Memo No. A-1/S6/Vacant Posts/6708-B dated 06/05/2013 from the Department of Industries and Commerce Government of Punjab and is subject to any modification or amendment that may be made by the Government subsequently.

Nomenclature of the post	Number of posts
Functional Manager	13

The number of vacancies, reservation and the breakup is as follows :-

1. VACANCIES AND RESERVATION :

Sr. No.	Name of Category	No. of Posts
1	General	08
2	ESM/LDESM, Punjab	01
3	S.C. Other, Punjab	01
4	Balmiki/Mazbhi Sikh, Punjab	02
5	B.C. ESM/LDESM, Punjab	01
	Total	13

The number of vacancies and reservation of posts is liable to be altered without any notice.

2. PAY SCALE: Rs. 10300-34800 + 5000/- Grade Pay

3. ESSENTIAL QUALIFICATIONS :-

- i) Should possess a degree in any of Engineering or in any discipline of Textile Technology or its equivalent from a recognized university or institution; Or
- ii) Should possess a diploma in discipline branch of Engineering or in any branch of Textile Technology or its equivalent from a recognized university or institution; and should have an experience of working in a Government Department, Public Sector undertaking or in a reputed industry after obtaining the requisite diploma, for a minimum period of five years; or
- iii) Should possess a degree of Master of Business Administration or post graduate degree in second division in Economics or Mathematics or Chemistry or Agriculture or Physics or Commerce or Statistics or its equivalent from a recognized university or institution.
- iv) Punjabi of Matric or its equivalent standard.

Qualification of Punjabi is essential for these posts For this purpose a Matriculation or its equivalent certificate for having passed Punjabi will be necessary. (relaxable for Sikh Migrants upto the extent that they will have to acquire such qualification within two years after joining the service failing which their services shall be liable to be terminated).

Important Note: The candidates MUST possess the requisite qualification on or before **01-11-2013** (i.e. The Last date of submission of Online Application Forms.)

4. AGE

- (i) Candidate should not be below 18 years and above 38 years of age on 1-1-2013.
- (ii) Upper age limit may be relaxed up to 45 years for all States/ Central Government employees.
- (iii) The Upper age limit is relaxable upto 43 years for Scheduled Castes of all States and Backward Classes of Punjab only.
- (iv) Ex-servicemen of Punjab Domicile shall be allowed to deduct the period of his service in the Armed Forces of Union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the Service Rules concerned by more than three years, he shall be deemed to satisfy the condition regarding age limit.
- (v) Upper age limit is also relaxable upto 42 years for Widows, Divorcees and certain other Categories of Women.
- (vi) Upper age limit is also relaxable upto 48 years for Physically Handicapped of Punjab.

5. COMPETITIVE EXAMINATION

The Commission shall hold a Competitive Examination, details of which shall be hosted on the Commission's website shortly.

IMPORTANT NOTE : The candidates can ONLY apply by filling Online Application Form, a link of which is available on the website of the Punjab Public Service Commission www.ppsc.gov.in

Last date for Filling Online Application Form .	<u>01-11-2013</u>
Last date for depositing the Application fees by system generated Fee Challan Form.	<u>06-11-2013</u>
Last Date of Submitting the Hard Copy of the Application Form alongwith a copy of self attested certificates and Challan Form (PPSC copy only).	<u>14-11-2013</u>

Last date for filling Online Application Form: 01-11-2013.

Last Date of receipt of Hard Copy of Application Form alongwith relevant documents: 14-11-2013.

(It may be noted that the Last date of submitting Online Application Form is **01-11-2013**. The last date of submission of Print out of the Online Application Form is **14-11-2013**. The extra time is given only to cater for the travel time of post/ postal delay if any.)

Dated : 07-10-2013

**Sd/-
Secretary
Punjab Public Service Commission
Patiala**

*Form of certificate to be submitted by a candidate belonging to Scheduled Caste and Scheduled Tribe
in support of his/her claim*

FORM OF CASTE CERTIFICATE

1. This is to certify that Shri/Shrimati/Kumari_____son/daughter
of Shri_____ of village/Town _____
in District/Division _____ State of _____ belongs to
_____ Caste/Tribe, which has been recognised as a Scheduled Caste/Scheduled Tribe
as per “The Constitution (Scheduled Castes) Order, 1950”.

2. Shri/Shrimati/Kumari _____ and/or/his/her family ordinary
resides in village/town_____of District/Division _____
of the State of _____.

Signature _____

Designation _____

(With Seal of office)_____

Place:_____

State:_____

Date:_____

* Please score out whichever is not applicable.

Note: The word 'ordinarily resides' here will have the same meaning as is given in Section 20 of the Representation of People Act, 1950.

Form of certificate to be submitted by a candidate belonging to a Backward Class in support of his/her claim

FORM OF CERTIFICATE OF BACKWARD CLASS

1. This is to certify that Shri/Shrimati/Kumari _____
son/daughter of Shri _____ of village/town _____
in District/Division _____ of the State of Punjab belongs to
the _____ Caste, which is recognised as a Backward Class in terms of
Punjab Government letter No. _____ dated _____.
2. This is also certified that he/she does not belong to any category of persons/sections mentioned
in column 3 of the schedule to the Punjab Government, Department of Welfare letter
No.1/41/93-RCI/459 dated 17-01-1994, No. 1/41/93-RC1/1597 Dated 17-08-2005 & No.
1/41/93-RCI/209 dated 24-02-2009..
3. Shri/Shrimati/ Kumari _____ and or his/her family
ordinarily reside(s) in village/town _____ of District/Division
_____ of the State of Punjab.

Signature _____

Designation _____

(Seal of the officer concerned) _____

Place: _____

State: _____

Date: _____

Form of certificate to be submitted by a candidate who is a lineal descendant of an ex-serviceman in support of his/her claim

LINEAL DESCENDENT CERTIFICATE

(As per Punjab Government Notification No. G.S.R.9/Const/Art. 309, 234 and 318/Amd (5)/2003 dated 6 Nov 2002 and letter No. 15/7/92-4DW/Part 11/2056 dated 30 Apr 2003)

Certified that Sh/Smt/Miss _____ is a Lineal Descendent/

Wife of No. _____ Rank _____

Name _____ who is an Ex-Serviceman as per Identity Card No. _____

issued by District Sainik Welfare Officer _____ and residing at

Village/Town _____ PO _____ District. _____

2. This certificate is issued to Sh./ Smt/ Miss _____ whose date of birth is _____ strictly for the purpose of:

*(a) employment for the post of _____ in the office of _____

*(b) admission for (name of the class/course) _____ in _____ (name of the educational Institution).

*(Strikeout whichever is not applicable)

District Sainik Welfare Officer

No.: _____

Place: _____

Date: _____